



**CANADIAN BIOMATERIALS SOCIETY
SOCIÉTÉ CANADIENNE DES BIOMATÉRIAUX**



**Annual General Meeting¹
May 22, 2020
12:00 – 2:00 PM (EST)**

Virtual Zoom Meeting

1. Call to Order and Approval of the Agenda (Nima)

The meeting was called to Order by CBS President Nima at 12:00pm.

- Housekeeping (Kibret):
 - The meeting will be recorded to facilitate writing the minutes, and the recording will be destroyed afterward.
 - Please use Chat and Raise hand to communicate
 - To vote, only raise your hand if you are opposed or abstain
 - Nima hopes everyone is doing well and staying safe.
- The motion to approve the Agenda was put forward by Diego Mantovani and seconded by Alex Steeves. The motion to approve the agenda as distributed was unanimously carried.

2. Approval of the Minutes from the 2019 AGM on May 22, 2019 (moved by Nima)

- The Minutes of the 2019 AGM that took place in Quebec City were approved by the CBS Board of Directors previously. The Board-approved Minutes were then posted on the CBS website on May 7, 2020 for the general membership. The President did not receive any corrections on the Minutes and the motion to adopt the 2019 AGM Minutes was unanimously carried. Moved by Alex Steeves and seconded by Brian Amsden.

3. President's Report (Nima)

- There have been discussions how to manage the role of treasurer and how to transition to a new model. The finance committee has found a new accountant because there were many issues with the previous accountant (e.g. errors in past filings).

4. Financial Update (Roz)

¹ The PowerPoint slides associated to this AGM are attached to the Minutes for reference purposes.

- Finances in good shape: Checking account balance \$15,267; Investment account \$19,1303; Legacy awards \$42,799; Previous investment \$166,907
- Investments and corresponding earning was good
- Current Membership: 107 students and regular members
- Awards given for travel to WBC2020 need to be discussed by the Board and Financial committee. Winners who will attend the meeting virtually will receive some money, and the amount needs to be discussed, now that we know that WBC2020 will be held virtually.
- Seven student chapters to fund, Reports have been received by all seven student chapters and funds will be transferred (first installment). Sending the Fall installment will depend on activities that have taken place.
- Accountant fees have increased. Nima did an excellent search for a new accountant. Isabelle and Roz interviewed and selected him from the applicants, and for the 1st time we have the accurate financial report prior to the AGM.
- Paul Santerre: is it planned to address the change of registered address (currently Dentistry at U of T). Roz: this is a high-priority item on the agenda, alongside the need to address bylaws. These items have been discussed with Isabelle, who will be taking over banking. Any suggestions as to what address should be used? It should not be a personal address. Paul: The next receiving address should match with the strongest chapter and provide ~1 decade of commitment. Isabelle: one option is to link the address to someone in the finance committee. This could be the University of Ottawa, but bylaw mentions Toronto, so the bylaws need to be changed to reflect this.
- The CBS should be ready for Review Engagement, and the accountant is finding a 3rd person to start this. Bookkeeping is starting.
- The balance sheet is presented. Total assets: \$435,791. Fiscal year is Jan – Dec. Total income ~\$61,000; Total expenses ~18,000; Other expenses \$26,000 (awards and workshop for student chapters, etc). Profit ~\$16,000.
- Paul: how do we burn off this profit? Nima: CBS is a not-for-profit organization, but we can nonetheless generate some profit. However, this profit should be spent for CBS initiatives (Board cannot receive salary for this). Roz: 5% of profit must be spent.
- Nima: Regarding industrial sponsorship, several companies have committed money for WBC2020, but this event will not happen. Should we change the foreseen event to make them virtual so that we can still receive this money? We will see what we can organize.

b. CBS Mentorship Program (Gad)

- Gad: Motivation is to train mentees for their career after their studies. Lack of career options in academia, and key skills for industry are not really taught during graduate studies. Goal is to match trainee with mentor from industry, to give support and tips to find a job. Build a supportive network. 12 mentors from outside academia are participating in this program. Program has been ‘virtual’ for

1 year already, so no problem with COVID-19. Very positive feedback from the cohort. Mentees are mostly from eastern Canada, and we hope that there will be more from the West. Call for applications will be in September.

c. Awards

- The winners of the CBS Lifetime Achievement Award (Paul Santerre), CBS Service Award (Diego Mantovani), and CBS Early Career Investigator Award (Marc Gauthier) are presented.
- The winner of the Visiting Scholar award (Felipe Eltit) was absent; therefore, Rizhi Wang presents a short bio of the winner and presents a short description of the project. The visit has to be postponed, however, because of COVID-19.
- WBC awards (Legacy): 19 winners, on website. We expected to provide \$1,000 for each to attend WBC in person, however as this conference will now be 100% virtual, how much should be given? This amount will be discussed as the news that the conference will go virtual just arrived today, and the registration fees have not been announced.
- 48 merit and travel awards for WBC2020. List on the website. These will be handled as above because WBC2020 has gone virtual.
- Paul: The PhD/PDF award winners could maybe give ~30 min virtual presentations via Zoom? Or they could travel to another chapter and be a guest speaker there (travel across Canada). These suggestions will be considered by the Board.

d. Entrepreneurship Committee, Communication and Social Network Committee

- The CBS proposed a workshop for WBC2020. What do we do now? This needs to be determined
- WBC2020 social night had to be canceled due to COVID-19.

e. Website Development (Todd)

- Todd: A lot of work behind the scenes, database, search, make connections, new method to upload papers, monthly research papers, profile updates, new research projects, encourage people to do that.
- Awards are allocated to profiles (badge), news box (awards job postings, etc.).
- Meeting tools are updated (registration, fees, etc. Chapters meetings have been run through the website).

4. WBC 2020 Update (Gaetan and Brian)

- Discussion of WBC2020 is irrelevant because of covid-19. WBC2024 planning is still on track.
- Endorsement of New Fellows to be elected at WBC2020 (not to be disclosed yet). Suggestions made by CBS were accepted, 3 Fellows were nominated.
- Elected new persistent of the IUSBSE: Joachim Kohn.

- The decision on how WBC handled the COVID-19 situation was discussed. No good date was found due to conflicts with meetings from different societies.

5. IUS-SBE Representatives (Nima)

- Nima thanks the past representatives (Brian Amsden and Gaetan Laroche)
- The new representatives for the next 4 years will be Sophie Lerouge and Lauren Flynn

6. CBS 2019 (Diego)

- CBS2019 was organized by Diego Mantovani, Nathalie Faucheux, Marc-Andre Fortin, and QC city student chapter.
- 278 total attendees (incl 221 students)
- Detailed report was given to CBS last fall, including financial details.
- 30 awards were given, emerging talents, oral, poster awards
- Nima: Thanks everyone for their work on this event

7. Student Chapters (Presidents of chapters)

- Updates from local Chapters (Alberta, British Columbia, Kingston, Montreal, Ottawa, Quebec City, Southwestern Ontario) were provided via 1-2 PPT slides each (see in the PPT).
- Nima congratulated student Chapters for their activity and level of engagement.

8. CBS 2021 (Tom)

- It will be held in the Engineering 7 building and preparing a backup plan in case it can't be held in person. The organizing committee is presented.

9. Overview of Next Year Initiatives (Kibret)

- Nima says goodbye, and thanks to the Board of directors, Website director, Secretary, Treasurer, and senior mentors over the past year. Kibret stated that he was pleased to serve the CBS community.
- Kibret: many words of thanks to Nima (also many other words of thanks go through the meeting Chat)
- Plans for my term: Growing membership and engagement; Promote CBS; Explore joint Annual CBS meetings with similar societies; Enhance virtual networking opportunities; Education and professional development opportunities; Establish a financial committee.

11. Location of CBS 2022 (Kibret)

- Three voluntary proposals to host CBS2022 received from 3 different regions (U of Alberta, UBC, Dalhousie).
- 2006 was the last time Alberta hosted (U of Calgary)
- A discussion ensues and UBC and Dalhousie are in favor that U of Alberta hosts it.
- Unanimously approved.

12. Elections (Kibret)

- Members of the Board whose terms are ending in 2020: Isabelle Catelas; Tom Willett; Milica Radisic; Mohsen Akbari; Laura McKiel
- Nominees received by e-mail were presented (see PowerPoint). Nominees were seconded by Sophie and Paul seconders
- Recommend extending 2020-2023 for a couple of people for transfer of knowledge and avoid massive turnover.
- Houman Savoji was nominated for the Board position by Mohsen Akbari for a senior board member. (Nima seconds)
- Jean-Phillippe St-Pierre nominated for the Board position by Chris Moraes (Isabelle seconds)
- Tom Willett nominated for a Board position and for President-elect by Isabelle Catelas (Roz seconds)

13. Closing Remarks (Kibret)

- Thanks for the support for leading the society for the next 12 months.

14. Adjournment

- The AGM was adjourned at 2:10pm (Motion from Tom Willett seconded by Gaetan Laroche)

Minutes prepared by Marc A Gauthier (07.07.2020) and corrected by Kibret Mequanint